

INSURANCE INFORMATION SHEET

Member's Name (Please PRINT): _____

Member Number: _____ Loan Number: _____

Property Address: _____

Insurance Company: _____ Agent: _____

Agent Phone: _____ Policy or Claim Number: _____

I/we, the undersigned mortgagor(s), state that the damage to our property located above has been repaired in a professional manner. I/we understand that, if the repairs have not been completed, a "hold" will be put on the insurance company funds until a final invoice is presented showing that the work is complete. If the contractor doing the repairs requires an "initial draw", the amount of that draw will be made available immediately and a "hold" placed on the remaining funds.

The total cost of the repairs to be done is \$ _____ and involved these items:

___ I have or will hire a contractor to complete the repairs on my property.

___ I am doing the repair work on my property without the aid on any contractors.

Borrower's Signature

Date

Borrower's Signature

Date

***** Insurance Check, Insurance Claim (Adjustors Information) and Invoice or Certificate of Completion stating that work has been completed are required to release all funds.*****